

# Meeting Minutes

## Tuesday, March 20, 2007

Falcon's Lea Patio HOA  
14950 Norfolk Lane  
Davie, Florida 33331  
[www.falconsleapatio.com](http://www.falconsleapatio.com)

### Location:

Christine Buckley's Residence

### Board Members Present:

President: Jeff Sanford

Vice President: Cynthia Machanic

Secretary: Heather Skinkis

Treasurer: Christine Buckley

Director: Ivan Alicea

Meeting called to order at 7:40pm by Christine Buckley.

### Guest Speakers:

Jim Polite – Owner of Protech, 339 Lakeside Court, Sunrise, FL 33326

TELE: 954-673-6664 or 954-655-8454

- Discussed options for the pool deck and pricing. There is a 5 year warranty on Chlorstain. Acid wash and staining deck will take 4 days to complete. He offers a maintenance plan for approximately \$200 a year.
- Sites to visit to see the work completed by Protech:
- 17800 178<sup>th</sup> Avenue (No grit was applied to the driveway)
- 680 Ranch Road, Weston, FL (No grit was applied to driveway)

### Old Business:

- Possibility of offering homeowners the ability to pay HOA dues online. Further research into this matter is required to make a sound decision.
- E-fax machine? Cost \$8.95.

Christine Buckley – Treasurer

- Overview of the HOA website. Displayed the website layout.
- Overview of the treasurer responsibilities.
- Requested key to mailbox and display board by the pool.
- Discussed the price of the fee for the estoppel letter. \$95 was approved by all board members.
- Requested a meeting with the lawyer.

- Suggested that an agenda be prepared prior to meeting and staying within the time limits on the topics at hand.

**Heather Skinkis – Secretary**

- Requested the HOA Seal. Seal has been misplaced. Will look into obtaining a new seal for the HOA.
- Make 2007 HOA binders for the other board members.
- Discussed driveway maintenance with board members. Big D's Paving is offering discount rates for multiple driveways. Will create flyer for the homeowners.

**Cynthia Machanic – Vice President**

- Providing board members with current vendor's information, i.e. lawn service, pool maintenance, etc.

**Ivan Alicea – Director**

- Working on color scheme for house painting.

**Jeff Sanford – President**

- Discussed getting in touch with other local HOA's for a monthly meeting to keep informed about what is occurring in other Ivanhoe Communities. Ensuring that all Ivanhoe HOA's are on the same page with issues that affect our community.

**Requests:**

Andy Perez, 15150 Durham Lane – Approved for Artistic Concrete to stamp front porch and walkway.

Lynne Hereth, owner of property residing at 6120 Portsmouth Lane – Approved to give the renters, John & Rose Buraty, key to the community pool. Forwarding address for Lynne Hereth is 2170 N Commerce Street, Milwaukee, WI 53212

Guzman-Vargas, 6100 W. Falcon's Lea Drive – Approved paint swatches for house colors: Walls - Biscuit (Sherwin William 6112), Accent/Detail – Bagel (Sherwin Williams 6114) and Wood trim/garage & front door – Off White.

**Bills Paid:**

- Atlantic Coast Surveying (for pool deck) - \$750.00
- JD Electric (for pool area lighting) - \$608.44
- JRS Lawn Service, Inc. - \$400.00

**Account Balance as of February 28<sup>th</sup>, 2007:**

- Account Ending \*\*\*\*\*006 - \$19,520.91
- Account Ending \*\*\*\*\*457 - \$10,779.15

- **Account Ending \*\*\*\*\*471 - \$5,944.89**

**Meeting adjourned at 10pm.**

**Next meeting: Friday, April 13<sup>th</sup>, 2007, at the Ivanhoe Community Center.**

**Respectfully Submitted,  
Heather Skinkis, Secretary**